

Scholarship

Reimbursement

Because different scholarship donors require different methods to get the scholarship money sent to your college, please check the following to make sure you get your award.

1. Check the **certificate or letter** you received for directions on scholarship reimbursement.
2. Check the **scholarship application** for reimbursement directions or contact information. Community scholarships are still on the counseling center website.
3. Check with Donna Lusk, **MISD Accounts Payable**, at 903-880-1300, or dkluskmabankisd.net to see if the scholarship donor deposited the money with MISD for distribution. If so, you will need to give her a copy of your tuition bill as proof of registration in college classes. Include the Scholarship Information Form.
4. Check with Kathy Norman at 903-880-1600, ext. 2024, or kanormanmabankisd.net, if the above steps do not work for your scholarship donor.

Be sure to look on your certificate, letter, or application for specific reimbursement deadlines for your scholarship or ask your donor.

Take your award letter or certificate to your college when you are ready to pay for your classes. Most colleges accept these letters or certificates temporarily in order to allow you time to get the money sent to them from the scholarship donor.



Don't forget to write your thank you notes!

