

Public Information Request

Mabank Independent School District

310 E. Market St. Mabank, Texas 75147
903-880-1300

Please use the following form for all MISD open records requests.

[Public Information Act Information Request Form](#)

Once the form is complete it must be sent in one of the following ways:

- **Email** - Submit records requests to openrecordsrequest@mabankisd.net
- **In Person** – Fill out the form, print and drop off
- **By Mail to:** Mabank ISD
Attn: Records Request
310 E. Market St.
Mabank, TX 75147

During the most recent Legislative Session, the Texas Government Code was amended in a manner that allows Districts to designate a single electronic mail address and a single mailing address for receiving written request for public information. The new law went into effect on September 01, 2019, and applies only to PIA requests received on or after that date.

Mabank ISD will only respond to requests for information sent through the designated email and mailing address.

Note: If this is a request involving Mabank ISD Police Department body worn camera footage you must use the Body Camera Footage Request form located at the [Mabank ISD Police Department](#) webpage, and submit it in addition to the Public Information Act Information Request form.