

# MJH Live Application

To be completed by STUDENT

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Parent Phone: \_\_\_\_\_

Parent Email: \_\_\_\_\_

**Please read all of the directions carefully and be sure to do all parts of this application.**

## Required Application Materials:

- A completed application form which includes:
  - Writing sample from applicant
  - Signed parent consent form
  - Three teacher suggestions for recommendations

Thank you for your interest in joining the MJH Live crew.

**All application materials must be turned in to Mabank Jr. High or with your schedule forms by**

**May 1, 2021**

***\*\*Any incomplete applications or any received after May 1 will not be considered.***

All students who apply will receive a letter in May or early June notifying them whether or not they have been selected for next year's staff.

## As a MJH Live crew member your responsibilities will include:

- Being able to record and produce videos.
- Work as a team to complete all sections of the announcements
- Work outside of class time, before/after school.
- Overcome camera "shyness", be willing to be on video doing the announcements.
- Attend field trips and workshops during school.
- Meet deadlines and be responsible for completing your part of the announcements: writing scripts, proofing, editing, recording, producing, etc.
- Come to class on time and prepared to work.
- Write fun articles, captions, and take photos for the announcements. Work outside of class time and after school.
- Talking to students, teachers, and other people you may not know to get background information and conduct interviews
- Never use the phrase "it's good enough."
- Sign a contract agreeing to grading, behavior, and liability rules.
- Learn about other technologies available and produce products or projects using them.
- Learn a lot, work hard, and have fun!

If you answered no or if you cannot commit to the above responsibilities, you should probably stop here.

You may type your answers and staple them to the back of this form or write your answers below.

# Skills & Talents

1) Are you able to work well with others? Explain.

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2) Please list anything that you have done in and out of school that you think shows you are an interested, motivated student who is willing to take on a challenge. You can also include information about any additional experience you have in the areas of speaking, video production, or writing. This would include classes, camps, awards, honors, leadership positions, volunteer experience, etc., which you have been involved with or have received that we should know about.

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3) Rate yourself on a scale from 1-10, 10 being "I'm the best!" Please be honest about yourself.

_____ Effort	_____ Determination	_____ Writing Skills	_____ Friendly (with 7/8 students)
_____ Focusing	_____ Responsibility	_____ Participation	_____ Computers/Technology Use
_____ Creativity	_____ Being Organized	_____ Following Directions	_____ Being a Team Player
_____ Leadership	_____ Artistic	_____ Video Skills	_____ Meeting strict deadlines

4) Do you have computer access at home? \_\_\_\_\_yes\_\_\_\_\_no\_\_\_\_\_ Internet? \_\_\_\_\_yes\_\_\_\_\_no

5) Please place a check in any of the activities you will be involved with next year:

\_\_\_\_\_ Band      \_\_\_\_\_ Cheer      \_\_\_\_\_ Choir      \_\_\_\_\_ Athletics

Please list any other activities you are involved in not mentioned in this application:

# Writing Samples:

*You may type your answers and staple them to the back of this form or write your answer below.*

- 6) Describe yourself in two sentences.

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- 7) Part of the requirement for MJH Live! is to write. Write a paragraph answering the following question.  
What are the reasons you are applying for the MJH Live! class? Describe the strengths and skills you possess that would contribute to our goal of an outstanding MJH Live! member.

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**8) Sample Announcement script – be sure to follow all of the directions carefully!**

1. First, think about a short announcement production which would include info on the following –
  - ❖ People Achievements (teams, teachers, clubs, etc.)
  - ❖ Academics (Art, Choir, Band, ELA, etc.)
  - ❖ Student Life (out of school activities, Spirit Week, etc.)
  - ❖ Sports (football, volleyball, etc.)
  - ❖ Upcoming events (pictures, lunch menus, open house, etc.)
2. Second, make an outline for a short announcement that could be read for the morning announcements. (for example, greeting, pledges, campus events, etc.)
3. **Then, write and attach a short script for that might be read to the school for the announcements.** (Think about the things they say in the announcements each morning or what they do on a newscast.)

**Make sure to follow these guidelines when writing your announcements:**

*(Failure to follow guidelines can result in disqualification)*

- Write in complete sentences.
- If you have multiple speakers, write parts for each speaker. (Announcer 1: “Good morning.”  
Announcer 2: “Now it is time...”)
- Objective viewpoint (an unbiased statement, facts only)
- This must be typed and have a title/headline and stapled or paper clipped to your application

## Teacher Recommendations:

- 9) **You need 3 teacher recommendations-** The forms will be sent to them electronically to save trees 😊
- a. **They should be Mabank Jr. High or Mabank Intermediate teachers** who are able to address your writing skills, creativity and effort, ability to work with others, make deadlines, and perform well on major projects.

1. Write the names of the teachers you plan on receiving recommendations from:

Teacher Name 1: \_\_\_\_\_

Teacher Name 2: \_\_\_\_\_

Teacher Name 3: \_\_\_\_\_

# Parent/Guardian Agreement:

**\*\*\*\*\*Your Parent/Guardian Must Read, Date, and Sign\*\*\*\*\***

Dear Parent/Guardian,

Your child has started the application process to join the MJH Live! class at Mabank Jr. High School. Students have the opportunity to acquire technology, writing, interviewing, art (graphic design) and other media production skills. Our announcements are an integral part of our campus and many hours of hard work and care are put into this production. With this incredible, unique opportunity comes great responsibility and high expectations.

Your child will select this class as one of their electives with the understanding that not everyone that applies will be accepted. There is a high amount of interest in the course with only a limited number of spots available; the selection process is extremely competitive and not everyone will be selected for the class. Your child will also need access to equipment such as digital cameras with video capability.

It is our hope that your child has already spoken with you about this opportunity and its concomitant responsibilities, including the time commitment involved. Please look over the application with your student to ensure that you both understand the requirements and commitment involved. In order to continue producing announcements our students can enjoy and be proud of, it is important to hold the staff members of the MJH Live! crew to high levels of commitment and professional standards. With this in mind, work time outside of class (some after school time and at special events) is mandatory, and the ability to meet deadlines is a must.

This form is a required portion of your child's application packet for the course. If you support your child's decision to apply for this course, please sign and date below. If you have any questions, please do not hesitate to email or call.

Thank you for your time and consideration in this important process that helps make MJH Live! a high-quality experience for the students involved, as well as for the entire staff and student body of Mabank Jr. High School.

Sincerely,

Rhonda Manning  
Yearbook Advisor/MJH Live  
Mabank Jr. High  
[rdmannin@mabankisd.net](mailto:rdmannin@mabankisd.net)

## Parent/Guardian Certification

I am aware that my child is seeking a position on the MJH Live! staff. We have discussed the time commitment involved in this yearlong course and understand that it could require some after-school work at special events. I support my child's decision to apply for this position.

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Parent Signature

Date

## Student Certification

I understand that MJH Live! is a yearlong course that will take the place of one of my elective slots. I understand that professional standards are expected and that work outside of class time is mandatory. The information I have included on this form is accurate and true to the best of my knowledge.

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Student Signature

Date