

MJH Yearbook Application

To be completed by STUDENT

Name: _____ Grade (going into): _____

Thank you for your interest in joining the yearbook crew!

Please read all of the directions carefully and be sure to complete all parts of this application.

Required Application Materials:

- A completed application form which includes:
 - Writing sample completed by applicant
 - Signed parent consent form
 - Three teacher recommendations

*****All completed applications must be returned to Mabank Jr. High by May 1, 2021.***

*****Any incomplete applications or any received after May 1 will not be considered.***

As a yearbook staff member your responsibilities will include:

- Making yearbook a priority... making arrangements to take photos, sell ads, etc. after school and during school.
- Work as a team to complete all sections of the yearbook.
- Work outside of class time.
- Attend workshops if you are asked to attend.
- Meet deadlines and be responsible for completing your pages: designing layouts, proofing, editing, etc.
- Come to class on time and prepared to work.
- Write creative articles, captions, and take photos for the yearbook.
- Talking to students, teachers, and other people you may not know to get background information and conduct interviews.
- Never use the phrase "it's good enough."
- Sign a contract agreeing to grading, behavior, and liability rules.
- Help promote the sales of yearbook
- Learn a lot, work hard, and have fun!

If you answered no or if you cannot commit to the above responsibilities, you should probably stop here. (:

Skills & Talents

1) Are you able to work well with others? Explain.

2) Please list anything that you have done in and out of school that you think shows you are an interested, motivated student who is willing to take on a challenge. You can also include information about any additional experience you have in the areas of photography, video production, or writing. This would include classes, camps, awards, honors, leadership positions, volunteer experience, etc., which you have been involved with or have received that we should know about.

3) Rate yourself on a scale from 1-10... 10 being "I'm the best!"

___ Effort	___ Determination	___ Writing Skills	___ Friendly (with 7/8 students)
___ Focusing	___ Responsibility	___ Participation	___ Computers/Technology Use
___ Creativity	___ Being Organized	___ Following Directions	___ Being a Team Player
___ Leadership	___ Artistic	___ Meeting strict deadlines	

4) Do you have computer access at home? ___yes___no___ Internet? ___yes___no

5) Please place a check in any of the activities you will be involved with next year:

_____ Band _____ Cheer _____ Choir _____ Athletics

Please list any other activities (school or non-school) you are involved in not mentioned in this application:

Writing Sample:

Sample yearbook article

1. First, choose a section to focus on –
 - ❖ People (teams, teachers, clubs, etc.)
 - ❖ Academics (Art, Choir, Band, ELA, etc.)
 - ❖ Student Life (out of school activities, Spirit Week, etc.)
 - ❖ Sports (football, volleyball, etc.)
 - ❖ Clubs (student council, cheer, Honor Society, etc.)
2. Second, narrow down the subject for your article. (for example, if you pick sports, you could talk about basketball or volleyball)
3. Then, write a short, one paragraph (3-5 sentences) article/story relating to a topic that you might write about in the yearbook. (ex: Academics section may write about “Homework Blues” - sports section may write about “14-15 Basketball season highlights” etc.—use your imagination to create your own story.)

Make sure to follow these guidelines when writing your announcements:

Failure to follow guidelines can result in disqualification

- 3rd person (ex: he, she, they –don’t use: I, you, we)
- Write in complete sentences.
- Past tense (ex: They went to the store. In other words, it has already happened.)
- Objective viewpoint (an unbiased statement, facts only)
- This must be typed and have a title/headline and stapled or paper clipped to your application

Teacher Recommendations:

- You need 3 teacher recommendations.
- They should be Mabank Jr. High or Mabank Intermediate teachers who are able to address your writing skills, creativity and effort, ability to work with others, meeting deadlines, and performing well on major projects.
- Please have TEACHERS sign below.

Teacher Name 1: _____

Teacher Name 2: _____

Teacher Name 3: _____

Parent/Guardian Agreement:

*******Your Parent/Guardian Must Read, Date, and Sign*******

Dear Parent/Guardian,

Your child has started the application process to join the yearbook program at Mabank Jr. High School. Students have the opportunity to acquire technology, writing, interviewing, art (graphic design) and other media production skills. Our yearbooks are an integral part of our campus and many hours of hard work and care is put into them each year. With this incredible, unique opportunity comes great responsibility and high expectations.

Your child will select this class as one of their electives with the understanding that not everyone that applies will be accepted. There is a high amount of interest in the course with only a limited number of spots available. The selection process is extremely competitive and not everyone will be selected for the class.

It is our hope that your child has already spoken with you about this opportunity and its concomitant responsibilities, including the time commitment involved. **Please look over the application with your student to ensure that you both understand the requirements and commitment involved.** In order to continue producing yearbooks our students can enjoy and be proud of, it is important to hold the staff members of the yearbook crew to high levels of commitment and professional standards. **With this in mind, work time outside of class (some after school time and at special events) is mandatory, and the ability to meet deadlines is a MUST.**

This form is a required portion of your child's application packet for the course. If you support your child's decision to apply for this course, please sign and date below. If you have any questions, please do not hesitate to reach out to me.

Sincerely,

Chloe Moore
Yearbook Advisor
Mabank Jr. High
cnmoore@mabankisd.net

Parent/Guardian Certification

I am aware that my child is seeking a position on the yearbook staff. We have discussed the time commitment involved in this yearlong course and understand that it will require some after-school work at special events, games, and other events. I support my child's decision to apply for this position and will help to provide transportation to the scheduled events they must work.

Parent Signature

Date

Student Certification

I understand that yearbook is a yearlong course that will take the place of one of my electives. I understand that professional standards are expected and that **work outside of class time is mandatory.** The information I have included on this form is accurate and true to the best of my knowledge.

Student Signature

Date