

# Minutes of Regular Meeting

## The Board of Trustees Mabank Independent School District

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A Regular Meeting of the Board of Trustees of Mabank Independent School District was held on April 27, 2026 beginning at 6:30 P.M. in the Mabank ISD Board Room at 310 E. Market Street, Mabank, TX 75147.

**1. Call to Order – Declaration of Quorum @ 6:32 P.M.**

Board President Todd Grimes called the board meeting to order and established a quorum with the following board members present: Secretary Robby Teague, Trustees' Dustin Conner, and John Litchfield. Absent: Trustees Brandon Parker, Bryan Miller, and Vice President Erik Tijerina.

**2. Closed Session 6:32 P.M.**

**A. Personnel Matters Texas Gov't Code 551.074**

**Note: Vice President Erik Tijerina entered the meeting at 6:34 P.M.**

**3. Reconvene to Open Session @ 7:34 P.M.**

No action taken coming out of the closed session.

**4. Opening Activities**

**A. Invocation** – Led by Board Secretary Robby Teague.

**B. Pledge of Allegiance to the US & Texas Flag Led by Central Elementary Superintendent Star Students Crosby Nixon, Baylee Ballard, and Sophia Gallegos.**

**C. Spotlight(s)**

**1. Superintendent Star Students – Central Elementary, Lakeview Elementary, Southside Elementary and Intermediate Campus:**

Dr. Marshall introduced campus Principals. Principals introduced their superintendent star students and shared the reasons why students were selected. Students received a trophy from Dr. Marshall and pictures taken by parents and the media.

Central Elementary: Crosby Nixon, Baylee Ballard, and Sophia Gallegos.

Lakeview Elementary: Noah Hall, Heidi Sanchez, and Braylin Branch.

Southside Elementary: Amberle Knight, Taylor Underwood, and Jett Armstrong (absent).

Intermediate Campus: Evertt Chamberland, Brylyn Austin, Abigail Starling, and Abel Langford.

## **2. High School Varsity Chorale, Sweepstakes Winners at the UIL Concert and Sight-Reading Contest**

Chorale students walked in the board room carrying all 15 Sweepstakes Trophies. Choir Teacher Catherine Lindsley stated this was the 15<sup>th</sup> consecutive year of receiving all 1's and winning Sweepstakes at the UIL Concert Sight-Reading. Mrs. Lindsley is proud of her students' accomplishments and students proceeded to sing the song Hebrew Love for the Board Members and audience.

## **3. Varsity Boys & Girls Powerlifting Team Regional & State Qualifiers**

Coach Misty McBride introduced State Qualifiers Senior Linsey Cope as a 3-time state qualifier and Senior Ryder Malone. Coach McBride praised their relentless effort, discipline, and leadership. "They set the tone for what it means to compete with excellence and represent Mabank with pride." Also recognized were Senior Christian Torress and Junior Jess Noegel. Even though they suffered injuries, they were able to make an impact on the team by showing up at early morning workouts, events, coaching their teammates, encouraging, guiding, and being true leaders to their teammates.

Senior Linsey Cope – earned 1<sup>st</sup> Place at Regionals and named Lightweight Best Squat, Best Deadlift, and Best Overall Lifter.

Tyanna Curry placed 6<sup>th</sup> and Fernanda Soria also represented the district this season with determination. Sophomores Janessa Herrera placed 4<sup>th</sup>, Dakota O'Neill placed 9<sup>th</sup>, and Julianna Vinson competed throughout the season with grit.

Senior Ryder Malone placed 2<sup>nd</sup> at Regionals and Brenden Trim in 7<sup>th</sup> placed, along with Cooper Cline and Juan Barajas.

Junior Payton Nottingham placed 11<sup>th</sup>, along with Camden Ovalle, and Alex Lopez. Sophomores Michael Narvaez placed 6<sup>th</sup>, Asher Embry 7<sup>th</sup> place, and Cain Garretson was in 9<sup>th</sup> place.

Freshman Cannan Jakeway earned 4<sup>th</sup> place and Drake Terry placed 8<sup>th</sup>.

Academic All-State Honorees: Linsey Cope Elite Team, Ryder Malone 1<sup>st</sup> Team, Cooper Cline 1<sup>st</sup> Team, and Juan Barajas 1<sup>st</sup> Team.

Coach McBride concluded with, "These athletes represent resilience, discipline, and heart. They show up early, they stay late, and they never quit. They understand that success is earned, and they have earned every bit of it. Thank you Dr. Marshall and Mabank ISD School Board for allowing us to share the Mabank Powerlifting accomplishments with you. It is an honor to coach such an outstanding group of young men and women."

## **D. Public Comment: Hearing of Citizens**

No public comments made at this time.

## **5. Consent Agenda Items**

- A. **March 23, 2026 Regular Board Meeting Minutes**
- B. **April 9, 2026 Special Board Meeting Minutes**
- C. **Monthly Financial Report**
- D. **Check Register Report**
- E. **Monthly Donation Report**
  1. **\$5,000.00 for Hope Store by Rotary Club**
  2. **\$500.00 for Special Olympics by TVEC**
- F. **Budget Amendments – 2025-26 Budget Amendment BA3 (199)**
- G. **Property Tax Resale(s) –None.**
- H. **Out-of-State Trip(s) – None.**

A motion was made by Trustee Dustin Conner and seconded by Secretary Robby Teague to approve all consent agenda items as presented. The

motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield. All those opposed: 0.

## 6. Discussion Action Items

### A. Consider approval of the Contract Renewal and/or Extensions of Professional Employees

A motion was made by Vice President Erik Tijerina and seconded by Trustee John Litchfield to approve the Contract Renewal and/or Extensions of Professional Employees as presented. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield. All those opposed: 0.

### B. Consider Termination of Employment of Hannah Vance at the End of Contract Term

A motion was made by Trustee John Litchfield and seconded by Secretary Robby Teague to terminate the employment of Hannah Vance at the end of the contract term. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield. All those opposed: 0.

### C. Consider Amendment to Mabank Independent School District, District of Innovation Plan

Presenter: Henry C. Tracy III, Assistant Superintendent. A motion was made by Trustee John Litchfield and seconded by Dustin Conner to approve the District Innovation Plan amendment as presented. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield.

### D. Consider Renewal of Mabank Independent School District, District of Innovation Plan

Presenter: Henry C. Tracy III, Assistant Superintendent. A motion was made by Vice President Erik Tjerina and seconded by Dustin Conner to approve a renewal of the Mabank Independent School District, District of Innovation Plan for another five-year term. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield.

### E. Consider approval to enter a Memorandum of Understanding (MOU) with Trinity Valley Community College (TVCC) for a Dual Credit Partnership Agreement for the 2026-2027 School Year

Presenter: Charity Groom Executive Director of Curriculum & Instruction. A motion was made by Secretary Robby Teague and seconded by John Litchfield to approve the MOU with Trinity Valley Community College (TVCC) Dual Credit Partnership Agreement for the 2026-2027 school year as presented. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield.

F. **Consider approval to submit the TEKS Certification Form, 2026-2027 to TEA (Texas Education Agency)**

Presenter: Charity Groom, Executive Director of Curriculum & Instruction. A motion was made by Trustee Dustin Conner and seconded by Erik Tijerina to approve the submission of the TEKS Certification Form 2026-2027 to TEA (Texas Education Agency). The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield.

G. **Consider approval of Annual Special Education Operating Procedures for 2025-2026**

Presenter: Mellissa Sullivan, Director of Special Programs. A motion was made by John Litchfield and seconded by Secretary Robby Teague to approve the 2025-2026 Special Education Operating Procedures for Mabank ISD, as presented. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield.

H. **Consider approval of the 2026-2027 Student Athletic and Activities Accident Insurance Renewal**

Presenter: Scott Hyde, CFO. A motion was made by Secretary Robby Teague and seconded by Vice President Erik Tijerina to approve the 2026-2027 Student Athletic and Activities Accident Insurance Renewal as presented. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield.

I. **Consider approval of the ABM 2026-2027 Contract Renewal**

Presenter: Scott Hyde, CFO. A motion was made by Trustee Dustin Conner and seconded by Trustee John Litchfield to approve the ABM 2026-2027 Contract Renewal Proposal as presented. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield.

J. **Consider approval of the Central, Southside, and Lakeview Elementary Renovation Project (Phase 2) Guaranteed Maximum Price by Jackson Construction**

*(This item moved to the top of the discussion action – first action item discussed.)*

Presenters: Byran Parma with Jackson Construction and Jason Fancher with Claycomb. A motion was made Vice President Erik Tijerina and seconded by Trustee Dustin Conner to approve the Central, Southside, and Lakeview Elementary Renovation Project (Phase 2) guaranteed maximum price of \$2,101,157.00 by Jackson Construction, as presented. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield.

**K. Consider approval of a Resolution regarding Delegation of Authority for Certain Fiscal Year 2025-2026 Budget Amendment**

Presenter: Scott Hyde, CFO. A motion was made by Trustee Dustin Conner and seconded by Vice President Erik Tijerina to approve the Resolution regarding Delegation of Authority for Certain Fiscal Year 2025-2026 Budget Amendments as presented. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield.

**L. Annual Announcement of Continuing Education of Board Members for 2025-2026**

Presenter: Todd Grimes, Board President. A motion was made by Trustee Dustin Conner and seconded by Secretary Robby Teague to approve the Annual Announcement of Continuing Education of Board Members for 2025-2026. The motion carries 5-0. All those in favor: Grimes, Tijerina, Teague, Conner, and Litchfield. *(A copy of the Annual Announcement of Continuing Education of Board Members for 2025-2026 is attached.)*

**7. Closing Activities**

**A. Construction Project Updates –**

- **3-4 Mabank Elementary School**
- **Junior High School Additions + Renovations**
- **Mabank High School CTE Project Update**

*Discussed with during discussion action item: J. Consider approval of the Central, Southside, and Lakeview Elementary Renovations Project (Phase 2) Guaranteed Maximum Price by Jackson Construction.*

**B. Questions / Announcements -**

- This Wednesday night is the Employee Banquet. Doors open at 6 p.m. and program begins at 6:30 p.m.
- Reminder of the May 18<sup>th</sup> board meeting
- This Thursday is the Band Spring Concert at the HS
- This Friday is the Choir Spring Concert at the HS
- This Saturday is the MHS Auto Car Show
- This Friday is the Varsity Boys Baseball Team playoff game vs Kilgore in Grand Saline
- May 9<sup>th</sup> is the kindergarten round-up
- May 9<sup>th</sup> Ag Auction. Dinner at 6 p.m. with the auction beginning at 7 p.m.
- May 8<sup>th</sup> Southside Elementary Field Day
- May 6-8 Lakeview Elementary Field Days
- June 14-16 Administrator Retreat
- August 10<sup>th</sup> is Convocation. Breakfast at 7:30 a.m. and show at 8:30 a.m.

**8. Adjournment**

President Todd Grimes adjourned the meeting at 8:47 P.M.

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Todd Grimes, Board President

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Robby Teague, Board Secretary

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## **BOARD PRESIDENT ANNUAL ANNOUNCEMENT ON CONTINUING EDUCATION OF BOARD MEMBERS 2025-2026**

Under State Board of Education Rule, completing required continuing education each year of service is a basic obligation and expectation of any sitting board member.

As Board President, I am required to announce the name of each member who:

- Has completed the required continuing education;
- Has exceeded the required continuing education; and
- Is deficient in meeting the required continuing education.

The requirements for training are measured as of the first anniversary of the date of the trustee's election or appointment or two-year anniversary of his or her previous training, as applicable.

There are eight training areas for board members continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Texas Education Code
4. Team Building
5. Additional Continuing Education (based on the framework for governance leadership)
6. Evaluating Student Academic Performance and setting Goals
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children
8. School Safety

To the extent applicable to each board member, I will announce the completion or deficiency of required training.

For members who still have time remaining to complete required training, I will announce those board members who have scheduled timely training and those who have not yet scheduled the training.

After the conclusion of this announcement, I will announce any board member's training in excess of the continuing education requirements.

- **LOCAL DISTRICT ORIENTATION**

Brandon Parker, first-year board member, has completed the local district orientation training.

- **ORIENTATION TO THE TEXAS EDUCATION CODE**

Brandon Parker, first-year board member, has completed the Orientation to the Texas Education Code.

- **Open Government OMA & Open Government PIA**

Brandon Parker, first-year board member, has completed the OMA & Open Government PIA.

- **POST-LEGISLATIVE UPDATE TO THE TEXAS EDUCATION CODE**

The following board members have completed the Post-Legislative Update to the Texas Education Code training: Todd Grimes, Erik Tijerina, Robby Teague, Bryan Miller, John Litchfield, Dustin Conner, and Brandon Parker.

- **TEAM BUILDING**

The following board members have completed the annual team-building training: Todd Grimes, Erik Tijerina, Robby Teague, Bryan Miller, John Litchfield, Dustin Conner, and Brandon Parker.

- **ADDITIONAL CONTINUING EDUCATION**

NOTE: 10 hours for first-year members, 5 hours for subsequent years.

The following board members have completed the additional continuing education requirements:

- Todd Grimes – 12 hrs.
- Erik Tijerina – 12 hrs.
- Robby Teague – 12 hrs.
- Bryan Miller – 5.25 hrs.
- Dustin Conner – 12 hrs.
- John Litchfield – 12 hrs.
- Brandon Parker – 15.25

There are no board members that are deficient in meeting the additional continuing education requirements.

- **EVALUATING and IMPROVING STUDENT OUTCOMES**

NOTE: This training must be completed every two years.

The following board members have completed the biennial training on evaluating student academic performance and setting goals:

Todd Grimes, Erik Tijerina, Robby Teague, Bryan Miller, Dustin Conner, John Litchfield, and Brandon Parker.

- **IDENTIFYING & REPORTING ABUSE, TRAFFICKING, & OTHER MALTREATMENT OF CHILDREN**

NOTE: This training must be completed every two years.

The following board members have completed the biennial training on identifying and reporting abuse and trafficking & other maltreatment of children:

Todd Grimes, Erik Tijerina, Robby Teague, Bryan Miller, Dustin Conner, John Litchfield and Brandon Parker.

- **CYBERSECURITY TRAINING**

The following board members have completed the Cybersecurity training: Todd Grimes, Erik Tijerina, Robby Teague, Bryan Miller, Dustin Conner, John Litchfield, and Brandon Parker.

- **SCHOOL SAFETY**

the following board members have completed the School Safety training: Todd Grimes, Erik Tijerina, Robby Teague, Bryan Miller, Dustin Conner, John Litchfield, and Brandon Parker.

- **EXCEEDING REQUIRED CONTINUING EDUCATION**

Board Member TODD GRIMES exceeded the required amount of continuing education training by 7 additional hours.

Board Member ERIK TIJERINA exceeded the required amount of continuing education training by 7 additional hours.

Board Member ROBBY TEAGUE exceeded the required amount of continuing education training by 7 additional hours.

Board Member BRYAN MILLER exceeded the required amount of continuing education training by .25 additional hours.

Board Member DUSTIN CONNER exceeded the required amount of continuing education training by 7 additional hours.

Board Member JOHN LITCHFIELD exceeded the required amount of continuing education training by 7 additional hours.

Board Member BRANDON PARKER exceeded the required amount of continuing education training by 5.25 additional hours.