



# Business Financial Management

**Cluster Overview:** Careers encompass planning, services for financial and investment planning, banking, insurance, and business financial management.

**Career Goal (O\*NET Code):** Financial Controller (11-3031), Credit Analyst (13-2041), Accountant or Auditor 13-2011), Sales Agent (41-3031)

**Student Name:** \_\_\_\_\_  
**Grade:** \_\_\_\_\_  
**School:** \_\_\_\_\_

## SUGGESTED COURSEWORK

## EXTENDED LEARNING EXPERIENCES

Middle School	8th	<b>HS Courses:</b>	Touch Systems Data Entry		<b>Curricular Experiences:</b> <a href="#">Business Professionals of America</a> <a href="#">DECA</a>	<b>Extracurricular Experiences:</b> Academic Decathlon Language Immersion Programs Math Tutor School Newspaper Student Government UIL Academic Competitions Yearbook
	High School	9th	<b>Core Courses:</b>	English I Algebra I or Geometry Biology		
<b>Career-Related Electives:</b>			Principles of Business, Marketing and Finance and Business Law			
10th		<b>Core Courses:</b>	English II Geometry or Alg II Chemistry	World History Languages other than English II		
		<b>Career-Related Electives:</b>	Business Information Management or Accounting I			
11th		<b>Core Courses:</b>	English III Algebra II, Pre-Cal, or Math Models Physics or Princ of Technology	United States History Professional Communications		
		<b>Career-Related Electives:</b>	Business Information Management II or Entrepreneurship			
12th	<b>Core Courses:</b>	English IV Alg III, Pre-Calculus, or AP Calculus Science Elective	Government/Economics Fine Arts			
	<b>Career-Related Electives:</b>	Accounting II				
Postsecondary	On-the-Job Training	Bookkeeper Teller	Call Center Representative Customer Service Representative	Real Estate or Mortgage Assistant		<b>Professional Associations:</b> <a href="#">American Institute of Certified Public Accountants</a> <a href="#">Council of Petroleum Accountants Societies</a> <a href="#">Financial Analysts Federation</a> <a href="#">Financial Management Association</a> <a href="#">Institute of Internal Auditors</a> <a href="#">National Association of Credit Management</a> <a href="#">Phi Beta Lambda</a> <a href="#">Society of Actuaries</a>
	Certificates	Bookkeeping Fundamentals	I-Net+ Network +	OSHA CareerSafe	<b>Career Options:</b> Bookkeeper Network Technician IT Support	
	Associate Degrees	<a href="#">Accounting</a> <a href="#">Administrative and Secretarial Services</a>	<a href="#">Business Administration and Data Processing Services</a> <a href="#">Financial Management and Services</a>	<a href="#">Law and Legal Studies</a>	<b>Career Options:</b> Tax Technician Legal Assistant Database Manager Account Examiner Trainee Executive Assistant	
Bachelor Degrees	Accounting and Information Management Accounting	Banking and Financial Institutions Finance Financial Management	Information and Operations Management Real Estate Finance	<b>Career Options:</b> Accountant Financial Analyst	Portfolio Credit Analyst Commercial Collector Trust Officer	
Graduate Degrees	Accounting - Taxation Business Administration - Finance	Financial Management Land Economics and Real Estate Management Science	Management - Financial Planning Operations Research Professional Accountancy	<b>Career Options:</b> Contoller Chief Revenue Agent	Risk Analyst International Tax Assessor Foreign Exchange Dealer	

**COLLEGE CREDIT OPPORTUNITIES -- High School**  
 Students should take Advanced Placement (AP), International Baccalaureate (IB), dual credit, Advanced Technical Credit (ATC), or locally articulated courses (Tech Prep), if possible. List those courses that count for college credit on your campus.

Students may select other elective courses for personal enrichment purposes.

This plan of study serves as a guide, along with other career planning materials, for pursuing a career path and is based on the most recent information as of 2009. All plans meet high school graduation requirements as well as college entrance requirements.